

Plymouth Growth & Development Corporation | BOARD OF DIRECTORS PUBLIC SESSION MEETING MINUTES
January 2, 2013

Members Present: Leighton Price, Alan Zanotti, Chris Pratt, Charlie Bletzer, Dick Quintal & Rich Knox
Absent: Donna Fernandes

7:00 pm Call to Order & Public Comment

There is no public comment at this time.

7:00 pm Candidates for the Director Position:

Mr. Burke has expressed an interest in working with Park Plymouth for three days a week at the same hourly rate as before, until we determine what happens next with the garage. He is amenable to having support from Ms. McDonough. The Board decides to put the second candidate, Yanos Yakob, on hold, and discusses making Ms. McDonough a full-time employee. Mr. Price will contact Mr. Burke to determine whether he wants a contract.

Mr. Quintal motions and Ms. Pratt seconds to bring John Burke back for three days a week at his former hourly rate. Passed | 6-0-0

7:20 pm PGDC MOA with the Town: Mr. Price will schedule a meeting for himself, Mr. Zanotti and Ms. Pratt with Ms. Arrighi to discuss the MOA.

7:35 pm Park Plymouth:

Lease Space: The Board discussed a draft lease for 40 Court Street with Gentiva and various build out concerns for this space.

Status of the Brewster Street Lot: Ms. McCarthy has a meeting this week with Sovereign Bank to wrap up the lease. Ms. Pratt will send the lease payment. The Board discussed some parking concerns for this lot.

Status of the 234 Water Street Lot: Ms. McCarthy had distributed some lease term suggestions for the new Water Street free lot. The Board discusses the possibility of purchasing the lot instead of leasing it. Mr. Price will forward the draft to Mr. Marzelli so he can draft a lease. The Board also discussed the possibility of reserving some spaces in Nelson Park for Plymouth residents once the free lot is operational. This will be a future agenda topic.

Mr. Bletzer motions and Mr. Zanotti seconds to offer to purchase Bob Bowen's lot for the assessed value.

The Board will discuss how much they are willing to pay once they get an idea of how much Mr. Bowen is looking for.

Mr. Bletzer amends his motion to determine the price Mr. Bowen is looking for and clarify the verbiage of "termination clause" and for Mr. Marzelli to work on lease details.

Passed | 6-0-0

8:04 pm **Permits for 2013:** Permit sales are going well both online and in the office. The new version of website is almost ready to publish. Ms. McCarthy and staff will review for edits.

8:06 pm **Financial Matters:**

Ms. Pratt has written a reimbursement check to Quintals Fruit and Produce in the amount of \$350.00.

Mr. Pratt has written a check to a former Park Plymouth employee for \$336.00 for building a ramp/platform in front of computer.

Mr. Knox motions and Mr. Bletzer seconds for payment of reimbursement checks.

Passed | 5-0-0

Mr. Quintal abstains

Ms. Pratt mentioned that the Auditor's bill came in and is less than the contract – at \$6,500.00

Mr. Bletzer motions and Mr. Zanotti seconds to issue payment of \$6,500.00 for the Auditor's bill.

Passed | 6-0-0

Community Reinvestment Policy: The Board is still waiting on confirmation about the Handicap fees. The Board agrees to hold off payment until a policy is written.

Capital Plan: Ms. Pratt will put together and submit a Capital Plan.

8:10 pm **Garage Proposal:**

RFP for Phase I - Preliminary design of the garage is published in the register. There is a pre-proposal (pre-bid conference) meeting 11am next Tuesday, January 8, in the Mayflower Room.

8:15 pm **Miscellaneous:**

Donations Request: The Plymouth 400, Inc. has requested PGDC donate \$5,000.00 to Plymouth 400, Inc.

Mr. Bletzer motions and Mr. Knox seconds to donate \$5,000.00 to Plymouth 400, Inc.

Mr. Knox will abstain because he is the Secretary of 400th Town Anniversary Committee.

The Board discusses they should earmark the money the same way they do for the America's Home Town Celebration and July 4 Inc. In the meantime, Mr. Price will distribute the letter that requested this donation.

Mr. Bletzer withdraws the motion until there is more information.

8:25 pm **Attendance:** Anyone who misses 50% of meetings will be automatically off the committee based on the new law. Ms. McDonough will compile this information for the next meeting.

8:30 pm **Ms. Pratt motions and Mr. Bletzer seconds to adjourn the meeting.** **Passed | 6-0-0**

Respectfully submitted by PGDC Secretary Mr. Alan Zanotti

Signed: _____ Date: _____
Alan P. Zanotti, Secretary

APPROVED | PGDC PUBLIC SESSION MEETING MINUTES | January 2, 2013 | K.McDONOUGH